

Annual Meeting Proxy

The undersigned, being the owner of the residence located at (address) _____ and member(s) in good standing of the Association, do, under the provisions of the duly recorded legal instruments governing this Association, hereby appoint and authorize:

_____ **or if left blank, the Board President** to be my/our Proxy, with power of substitution, to represent me/us at the Heritage Lakes Homeowners Association Annual Meeting to be held April 24, 2026 or any continuation, adjournment, or rescheduling thereof.

This Proxy carries with it the full right for the Proxy holder to attend and vote on my/our behalf as the Proxy holder deems proper. Said vote of the Proxy holder shall be binding upon me/us as if I/we had voted myself/ourselves. Should I/we attend and sign-in at the annual meeting, this Proxy is revoked for that meeting.

Signature/Printed Name

Date

Signature/Printed Name

Date

(If co-owned, both owners should sign. If only one signs, he/she states that he/she represents the entire vote of the unit.)

Frequently asked questions

Q. Do I have to attend / vote? No. We encourage everyone to attend / vote. The primary right of an owner within a community association is to attend the annual meeting and vote for the board member of your choice.

Q. Do I have to come to the Annual Meeting to vote? No. If you do not plan on attending the annual meeting, you can authorize by proxy another person to attend / vote on your behalf in your absence. If you authorize a specific person to act as your proxy, that person must present your proxy form at the meeting. If you assign your proxy to the Board President, your proxy form must be received 3 days before the meeting.

Q. What is a proxy? A Proxy gives someone else the authority to attend / vote in your place. The person you authorize may vote at their discretion.

Q. What if I change my mind after I file a proxy? The proxy with the latest date received by the deadline will be counted. If you choose to attend the meeting in person, the proxy(s) will be void and your vote in person will be counted.

*If you choose to attend the meeting in person a proxy is not necessary.

Provide to your proxy, bring to the meeting, or return to:
info@HeritageLakesHilliard.org